

Regatta Notice

1. **Regatta Dates:** The regatta is a three day regatta and shall commence at 7:00am on Friday 26th January 2018 (with racing expected to start at about 9:00am) and shall then continue through to and include Sunday 28th January 2018.
2. **Regatta Venue:** The regatta shall be held at the Mighty River Domain, 601 Maungatautari Road, Lake Karapiro, Cambridge.
3. **Regatta Status:** This regatta is a **Major Regatta** as defined by clause 3.b of the New Zealand Rowing Association (NZRA) Rules of Racing 2017.
4. **Regatta Class:** This regatta is a Classification Regatta as defined by the New Zealand Rowing Association (NZRA) Rules of Racing 2017.
5. **Generally:** The Regatta will be conducted in accordance with the NZRA Rules of Racing 2017 excluding rules 45.7 except as now modified by Karapiro Rowing Inc. (as provided for in Rule 6.1) in these conditions or by the Race Committee in exceptional circumstances on the day, and then only in the interests of safety and/or fair competition. Further: this regatta shall be conducted in strict accordance with the Rowing NZ Training Safety Code and the Rowing New Zealand Competition Safety Code (Rule 6.2), of which the contents and intent take precedent over all other documents.
6. **Distance of Races:** The Distance of all races except adaptive races shall be 2000m. Masters rowing events shall be raced over 1000m.
7. **Course Description:** All races will be held on a buoyed 9 wire, 8 lane, straight course with a held start. The water for all intents and purposes is to be considered as still and without flow. Lane 1 shall be closest to the Judges Tower.
8. **Minimum Number of Entries:** If, at the close of entries there are less than 4 entries in any event, the event shall be withdrawn from the program.
9. **Qualification System:** In the situation where there are more entries than places in the Final, a qualification system shall be used to determine the Finalists for the Finals. The Qualification system will be a modified FISA system (based on placings) and may include qualification based wholly or partially on times. Time trials may be used to make up time should the regatta be severely delayed for any reason and cannot be completed using the published progression system and situation where there are more than 64 entries in an event to determine the qualifiers for 4 heats.
10. **Maximum number of crews per race:** Generally, races will be limited to a maximum of eight crews, but in exceptional circumstances as determined by Regatta Control or the Race Committee this may be extended to nine crews.
11. **Trophies:** The Cambridge Town Cup Points trophy will be awarded to the Club accumulating the highest number of points during the regatta on the basis of 5 points for first place, 3 points for second place and 1 point for third place with points being allocated in all 'A' finals to the first, second or third placed Club or School Crew. School Crews points will be awarded to the Club of Record for that School. Points earned for wins and placings will count toward clubs total points at the end of the season for the Karapiro Trophy. Points will be allocated on the basis of 5 points for first place, 3 points for second place and 1 point for third place with points being allocated in all 'A' finals to the first, second or third placed Club or School Crew. RNZ, RPC, Overseas or Composite crews will not accrue points toward the Karapiro Trophy.
12. **Pre-Regatta Safety Briefing:** A Pre-regatta safety briefing will be held on the Concourse below the boat park (adjacent to the Marshals hut) one hour before the first scheduled race on Friday 26th January 2018 and a second meeting for clubs whose first race is on day two one hour before the first scheduled race on Saturday 27th January 2018. It is a requirement of participation in the regatta that the Safety Officer (as recorded with Rowing New Zealand) from each and every club or School that submitted entries is in attendance and it would be desirable if all competitors, coxswains, coaches and club officials attend. A Roll call will be taken. Should the weather be wet, then the meeting will

- be held in the Don Rowlands Centre and all coaches, strokes and coxswains are required to attend.
13. **Disclaimer:** No responsibility or liability of any kind for loss or damage arising out of the conduct of the regatta shall attach to any of the regatta organisers or any of the regatta officials.
 14. **Approval:** The entry fees and levies have been approved by the membership at the Annual General Meeting of Karapiro Rowing Inc.
 15. **List of Events: As per rowIT website** <http://www.rowit.co.nz>
 16. **Closing Date for Entries:** Entries close at 8am on Tuesday 16th January 2018.
 17. **Entry Mode:** Entries can only be submitted electronically on the rowIT web site (<http://www.rowit.co.nz>) prior to the closing date and time. No other form of entry will be accepted, either electronic, typed or hand written unless requested to be so by the entries administrator for the regatta.
 18. **Entry Fees:** The following entry fees will be charged:
 - Eights \$29.00 + 15% GST
 - Fours / Quads \$24.00 + 15% GST
 - Double / Pairs \$21.00 + 15% GST
 - Single Sculls \$18.00 + 15% GST
 - Amenity Fee \$18.00 + 15% GST
 - RNZ Seat Levy \$1.00 + 15% GST
 - rowIT Seat Levy \$0.20 + 15% GST

Entry Conditions

19. **Program Structure:** This regatta program is structured to again provide for the needs of school rowing programs
20. **Time Between Races for Athletes:** The program has been designed to allow ample time (in the opinion of the Regatta Organising Committee) between events of the same Classification (u16 etc.) and Discipline (Sweep or Sculling). Should there be less than 40 minutes between races of events that are within the same classification and discipline, then the race schedule will be adjusted to provide a minimum period of 40 minutes for competitors in these races. All other cases will not be considered, and should an athlete or crew in this situation not be in the start 2 minutes before the start of the race, then that crew shall be recorded as a 'Did Not Start' and levied the appropriate penalty.
21. **Entry Entities:** Entries may be submitted by Clubs or Schools. In the case of entries submitted by Clubs or Schools, they **MUST** row in the colours registered to the organisation that submitted the entries. Accounts for Fees and Penalties will be sent to the organisation (entity) that submitted the entry in all cases. No rower shall be entered by or represent more than one entry entity at the regatta.
22. **Junior Age Group Events:** (*under 15, under 16, under 17, and under 18 grades*)
 - a. Age group events will be raced with Heats on the Friday for events 1 to 80 and Saturday for events 82 to 102, with Finals on the Saturday for events 1 to 26 and Sunday for all the remaining events.
 - b. No Rower (excluding coxswains) may enter more than three events.
 - c. Under 15 athletes are not allowed to enter Single Sculling events.

- f. **Under 15: (u15)**
 - i. Any Rower or Sculler under 15 years of age on the 1st January 2018.
 - ii. No under 15 rower or sculler is allowed to enter any Single or Double sculling event regardless of whether it is an Age group event or Club event with the exception of an under 15 Double scull event as provided by 21.f.iii & v below
 - iii. Notwithstanding clause 21.f.ii above, any under 15 rower or sculler who has rowed for more than one season and has a satisfactory competition record may apply to enter single or double sculling events.
- g. **Under 16: (u16)**
 - i. Any rower or sculler 15 years of age on the 1st January 2018
 - ii. U16 rowers or scullers may enter events of a higher age group.
- h. **Under 17: (u17)**
 - i. Any rower or sculler 16 years of age on the 1st January 2018
 - ii. U17 rowers or scullers may enter events of a higher age group
- a. **Under 18: (u18)**
 - i. Any rower or sculler 17 years of age on the 1st January 2018

22. **Entries:**

- a. That by submitting entries to the regatta, the submitting entity agrees to abide by the Rules of Racing 2017 and these Regatta Terms and Conditions and shall pay all charges levied under these Terms and Conditions
- b. All entries must be submitted electronically using the rowIT web site (<http://www.rowit.co.nz>)
- c. Entries must include the **Names** and the current **Competition License State** of all rowers and coxswains. An entry that does not contain all the correct information will not be accepted.
- d. Entries for Composite crews (including all RPC crews) must also include the Club Code for each of the individual rowers.
- e. Clubs or Schools will be invoiced in full for their entries by email within 48hrs of the close of entries to the last advised address for receiving accounts.
- f. The full entry fees are to be paid either by Direct Credit or Cheque within five (5) days of the date of the invoice.
- g. **Payment by Cheque:** An email must be sent to accounts@karapirorowing.com advising that payment has been made by cheque and cheques must be made payable to **Karapiro Rowing Inc.** for the full amount of the entry fees and posted in a timely manner so that they will be delivered within five (5) working days of the close of entries to:

Karapiro Rowing Inc
P.O.Box 1052
Cambridge 3450

- h. **Payment by Direct Credit:** An email must be sent to accounts@karapirorowing.com advising that payment has been made by Direct Credit to the account of **Karapiro Rowing Inc** at the **ASB, Cambridge** – account number **12-3268-0088115-50** (**please ensure account suffix is correct**) with the club or school name supplied as a reference.
- i. **Clubs who have outstanding fees from previous regattas will not be allowed to submit their entries nor have their entries accepted until all arrears are paid.**
- j. Entries close at 8am on Tuesday 16th January 2018.

23. **Tent Sites:**

- a. Tent sites need to be booked as part of the entry process on the rowIT web site
- b. Tents are only to be erected on the allocated site
- c. Tent sites for this regatta are \$150.00 + GST for Front sites and \$120 + GST for Second row sites
- d. Tent Sites will be allocated by Random Computer Draw and the allocation will be published at least three days prior to the start of the regatta.
- e. Tents erected without permission will be charged for, or asked to be removed.
- f. The first 11 tent sites have been allocated this season through the tender round.
- g. Tents are not allowed to be erected earlier than 12pm (midday) on the day preceding the regatta, and are to be removed by 8pm on the last day of the regatta.
- h. No club or school or anyone associated with a tent site shall connect to any fixed power or water source on the domain without the express permission of Karapiro Rowing Inc.

24. **Amenity Fees:**

- a. An Amenity fee has to be purchased for each and every rower and coxswain that is racing at the regatta.
- b. An Amenity fee invoiced for a rower who subsequently does not compete at the regatta will be credited less a 25% administration fee.

25. **Late Entries:** Late entries may be accepted at the sole discretion of the Regatta Coordinator and shall attract a late entry fee of \$20.00 + GST per late entry for each crew entered.

26. **Supplementary Entries:** Supplementary entries may be accepted for this regatta to fill vacant lanes on such terms and conditions as advised at the time of calling for such entries. Athlete entry number restrictions will not apply to supplementary entries. Supplementary entries being entries that are accepted after the close of entries shall attract a Late Entry Fee of \$20.00 + GST per crew entered.

27. **Boat Park:** No Boats are to be placed in the Boat Park before 12pm (Midday) on the Day before the regatta under any circumstances and are to be removed by 8pm on Monday 29th January 2018 unless done pursuant a private arrangement between the Club/School and the Waipa District Council where the Club/School agree to pay all charges incurred to the Waipa District Council. No Trailers are to be parked in the Boat Park this season unless authorised in writing by Karapiro Rowing Inc. The authorisation may take the form or the trailer allocation schedule published by Karapiro Rowing Inc.

Post Entry Conditions

28. **Substitution of Rowers:**

- a. Substitution of rowers (including coxswains) as provided by the NZRA Rules of racing must be submitted to Regatta Control for approval at least 90 minutes before the start of the first race in that event. The Regatta Controller shall have

the sole responsibility for the recording and approval of Substitutions in all cases. Regatta Control will make available to the Race Committee all substitutions that have been approved.

- b. Substitution of rowers can only be done ONLINE on the rowIT web site (<http://www.rowit.co.nz>) up until 8am on Wednesday 24th January 2018.
- c. A Club making a substitution for either a rower or coxswain after 8am on Wednesday 24th January 2018 may make that substitution at the Regatta Secretary's Office at the Control Tower in writing or by a person with a valid login ID on the Karapiro Rowing web site. (<http://www.karapirorowing.com>)
- d. Medical substitutions shall be approved by the Regatta Controller in all cases under these Conditions.
- e. After the first race of an event, a coxswain may be substituted with the express approval of the Regatta Controller in exceptional circumstances and with good reason – the decision and reason shall be documented and recorded with Regatta Control.
- f. Crew names may be checked at any stage of the regatta, and if a crew is found to have members not as entered or advised to Regatta Control, then the Club/School shall be charged a monetary penalty of \$50 + 15% GST = \$57.50 for each member of the crew that is not as entered or advised. If the crew has not raced and is on the water, then the crew shall be excluded from the race in addition to the monetary penalty. If the crew has already raced, then the crew shall be Excluded from the results in addition to the monetary penalty.

29. **Scratchings / Non-Starters:**

- a. Scratchings must be notified ONLINE on the rowIT website (<http://www.rowit.co.nz>) by 8am on Wednesday 24th January 2018 to avoid incurring a late scratching fee. Clubs scratching before this time will receive a refund of 75% of the relevant entry fees.
- b. A Club submitting a scratching after 8am on Wednesday 24th January 2018 may make that scratching at the Regatta Secretary's Office at the Control Tower (on the day of the regatta) in writing or by a person with a valid login ID on the Karapiro Rowing web site. (<http://www.karapirorowing.com>)
- c. **Late Scratching Penalty:** Scratchings received after 8am on Wednesday 24th January 2018 will be charged a Late Scratching Penalty of \$40 + GST.
- d. **Did Not Start Penalty:** A crew that has drawn to start in the Heat of an event but which does not take part in that race shall be deemed to be a late scratching for the purpose of this condition and its Club shall thereby incur a Did Not Start penalty of \$60 + GST.
- e. **Non-progression Penalty:** Where a crew has progressed through the heats of an event to a subsequent round of racing but does not take part in that round, its Club or School shall incur non-progression penalty of \$150 + GST

30. **Entry Restrictions by Event:**

- a. The following restrictions on a per event basis shall be applied to entries at this regatta.
 - i. Boys and Girls under 15 Double Scull – 2 entries per entry entity
 - ii. Boys and Girls under 16 Double Scull – 2 entries per entry entity
 - iii. Boys and Girls under 17 Double and Single Scull – 2 entries per entry entity
 - iv. Boys and Girls under 18 Double and Single Scull – 2 entries per entry entity
- b. A School submitting entries (in any event) as a Club shall not also enter any of the events in 30.a.i to 30.a.iv above in a School name to circumvent the limit of two entries per school or club. Any entries so submitted will be removed without notice and entry fees for the same shall be forfeited.

31. **Further Entry Restrictions:** KRI reserves the right to limit entries in addition to the restrictions in Clause 30 above in any event that is oversubscribed without prior notice to ensure that the full regatta program is able to be run completed in the time allocated. Where entries are to be limited, crews will be removed from the event in the following order and, if necessary, by random drawn ballot.
- a. **For Age Group Events.**
 - i. Entries received after the closing date.
 - ii. Entries that have not been paid for (refer cl. 22.f above)
 - iii. Crews from a younger age group
 - iv. Lowest numbered crews (#3 crew is lower numbered than #2 crew)
 - v. All other crews by random drawn ballot.

Race Day Conditions.

32. **Race Structure:** Every endeavour will be made to maintain the racing structure as proposed. However, Regatta Control after consulting the Race Committee reserves the right to alter, for any reason it sees fit, the program as published.
33. **Racing Colours (uniform):** Athletes are to race in the Official Colours of the entity that submitted the entries in the case of Clubs and Schools. Club colours are those that are registered with NZRA. School Colours are those that are registered with the NZSSRA.
34. **Responsibility for Safety and Fitness:**
- a. Each rower (including coxswains) participating in this regatta is primarily responsible to ensure that his /her boat is in a safe condition to go on to the water and that his or her crew is also fit to race. Any concerns about safety or fitness are to be brought immediately to the attention of the responsible official of that rower's club or school prior to the crew taking to the water;
 - b. Club and School officials are responsible for every crew from their club/school and specifically (1) that each crew's boat is safe to go on to the water by meeting the requirements of clause 42 of these conditions and (2) that the rowers are also fit to race.
 - c. Any continuing concerns as to safety and fitness are to be brought to the attention of the Regatta Control prior to the crew taking to the water.
35. **Lake Use During Regatta:**
- a. **GREEN Flag** - the Lake is open either for training or racing as directed.
 - b. **RED or NO Flag** - the lake is closed to all regatta participants. A regatta participant for the purpose of this clause is person whose name appears as an entrant in the official regatta entry records.
 - c. **Coach boats or non-rowing boats** - No coach boats or other non-rowing boats are allowed on the water at any time during the regatta or during any training associated with the regatta except as specifically permitted by Regatta Control.
36. **Training During the Regatta:**
- a. Training is permitted only when supervised by Karapiro Rowing Inc. at published times subject to review in the event of adverse conditions or change of programme.
 - b. Training times will be advised by Regatta Control at the Pre-Regatta Safety Briefing or by written communication prior to the regatta.

37. **Water Traffic Rules:**

- a. The traffic rules for training and racing are as displayed at the Marshal's office. The traffic rules must be strictly complied with.
- b. During racing, all crews must proceed to the start as directed and remain outside the course at all times until called in for the start of that crew's race.
- c. No crew may cross the course except at the start when called in to race or as specifically directed by an official.
- d. Notwithstanding sub-clause c. above, Rowing New Zealand and Waikato Regional Performance Centre Crews wishing to return their boats after the last use of a particular boat to their shed may take their boats back using the agreed protocol.
 - i. Should this protocol not be adhered to, the privilege will be withdrawn.

38. Coxswains:

- a. The Regatta Controller shall appoint a Weigh Marshal who shall be responsible for the recording and checking of:
 - i. Weight of Coxswains
 - ii. Deadweight to be carried by coxswains (prior to and after racing)
 - iii. Compliance of Life Jackets.
- b. Coxswains to weigh in for each race that they are entered in prior to going onto the launching pontoon and in no case more than 45 minutes before the scheduled start time of the race.**
- c. If the coxswain of a crew fails to weigh in, the crew shall not be permitted to race – but should the crew have already raced, then they shall be excluded from the results.
- d. Dead-weight to be secured together or contained so that it is clearly identifiable as dead-weight. Spanners and other tools are not acceptable as dead-weight. Dead-weight shall not be carried in a manner that might affect the ability of the coxswain to escape from the boat in the case of an emergency, but in all cases shall be carried in the boat as close as possible to the coxswain.
- e. There is no limit on the maximum deadweight able to be carried by the coxswain.
- f. Coxswains weights may be check weighed after each race including heats and finals. **If the Deadweight carried by the Coxswain is at variance with the recorded weight, the crew shall be excluded from the results.**
- g. Coxswains will not wear heavy cotton or woollen clothing (such as jeans, sweaters or sweatshirts) but suitable clothing that will keep them warm (e.g. poly-pros, polar fleeces etc) but which will not weigh them down if they become wet.
- h. Life-jackets – coxswains must wear a New Zealand standards approved life-jacket, suitable for their size and age and/or weight, and outside all other clothing. Life-jackets must be in good condition and have in a legible state the manufacturer's label and certification intact. **Under no circumstances are inflatable (either manual or automatic) lifejackets to be worn by coxswains during the regatta.**

40. **Cell Phones and Other Communication Devices:** No cell phones, radio telephones or any other electronic communication devices capable of receiving or transmitting a communication from or to anyone outside the boat are permitted to be carried in a boat whether switched on or off.

41. **Boat Numbers:** All boats must carry a bow number indicating the **LANE** number as shown in the day sheet. Crews without a number may not be allowed to start. The number must be placed on the boat so as to be read from the Judges' side of the course at the finish (i.e. the stroke or port side of the boat). Where numbers are supplied by Karapiro Rowing Inc., these numbers must be used at the exclusion of all others. Numbers supplied by Karapiro Rowing Inc. not

returned within 30 minutes after the race in which they were last used will be charged at \$25 + GST per instance. A crew that crosses the Finish line with an incorrect bow number may be excluded from the results or relegated to last place.

42. **Boat Safety Standards:** It is a matter of prime importance that all boats must be in a safe condition for rowing. Each crew and their coach(s) are primarily responsible for ensuring that their boat is safe for rowing and meets the minimum standards prescribed in the NZRA Rules of Racing and are operated in the manner intended or prescribed by the boat manufacturer. Crews, whose boats do not meet these standards 30 minutes before the advertised time of the race, may be excluded from the race at the discretion of the official conducting the Boat Safety Compliance Checks. The Official shall inform Regatta Control of their decision.

Club officials are to present their boats for checking prior to the start of the regatta or if they arrive during the regatta prior to the first use of the boat. All boats that pass the compliance check will have a sticker attached to the bow of the boat. Boats not displaying a sticker shall not be permitted to race.

43. **Postponement or Cancellation:** The Regatta Organising Committee shall be under no obligation to refund any fees whatsoever as a result of the postponement or cancellation of the regatta for whatsoever reason. Rowing is an outdoor sport and as such is subject to the weather being suitable on any given day to conduct the regatta in a safe and responsible manner.

44. **Compliance with Part 101 of the CAA Rules:** Pursuant to Rule 101.207(a)(1)(i) participation in this regatta either as a competitor or as an official or volunteer shall be deemed to be consent to be under any unmanned or remotely piloted aircraft operated by Karapiro Rowing Inc. or any of its agents or contractors.

45. **Exclusion of all Tort Liability of Whatsoever Nature:** All due care will be taken by the regatta organisers and officials to ensure the regatta is conducted safely and efficiently. However, it remains the prime and principal responsibility of individuals participating in the regatta (either as rowers, coxswains, coaches, or other club officials) to conduct themselves in a safe and responsible manner at all times. This includes making sure prior to racing that their boats are safe for racing and generally in compliance with these conditions. Also, that the rowers in each crew are fit for the ordeal of racing. They must also ensure that these conditions are complied with and that the directions of the Regatta Officials are followed.

Further, it is a condition of participation in this Regatta that all participants accept and note that no liability either in tort or any other nature whatsoever, is accepted by or will attach to the New Zealand Rowing Association Inc, Karapiro Rowing incorporated, or the Waikato Rowing Association incorporated for any harm, damage, loss, costs, expenses, inconvenience, interference, of whatever nature and whatever kind, including any damage to equipment or injury to persons of whatever nature incurred in the course of, or in connection with, or in any way related to the Regatta, regardless of whether any omission, wrongdoing, oversight, negligence, or other tort whatsoever on the part of any Regatta Official, or other person may be established.