



KRI CHRISTMAS REGATTA IMPORTANT INFORMATION

6th December 2024

PLEASE ENSURE YOU SHARE THIS INFORMATION WITH TEAM MANAGERS, COACHES, ADULT SAFETY OFFICERS, PARENTS AND SUPPORTERS.

This notice contains important information on attending the KRI Christmas Regatta that we strongly recommend you read.

KRI CHRISTMAS REGATTA FORMAT MEETING

KRI will be hosting a meeting to discuss the future formats of the KRI Christmas Regatta.

Saturday, 14th December at 17:00 in the Sir Don Rowlands.

REGATTA INFORMATION AND SAFETY BRIEFING

A pre-regatta safety briefing will be held on **Tuesday 10th December 2024 at 6:45pm** via a Microsoft Teams Webinar. If the safety officer recorded in rowIT becomes unable to attend the safety briefing, the entity must notify KRI of an alternative safety officer by email to safety@karapirorowing.com prior to the start of the regatta. The appointed safety officer as above must attend the safety briefing and must fulfil the safety officer's obligations under the Rules for the duration of the regatta. **Please note that the Safety Officer must be present at the regatta.**

All safety officers and any other interested parties should preregister for the Webinar in advance using the following [REGISTRATION LINK](#). A joining link to the Webinar will then be automatically emailed, once registered.

Please be on time. Entering the meeting will be prohibited from 6:50pm. Remember that it is mandatory to attend the Safety Briefing. Clubs that have not been briefed with the safety provisions will not be permitted to take part in the regatta. Any amendments to the information provided in this document will be highlighted during the Safety Briefing.

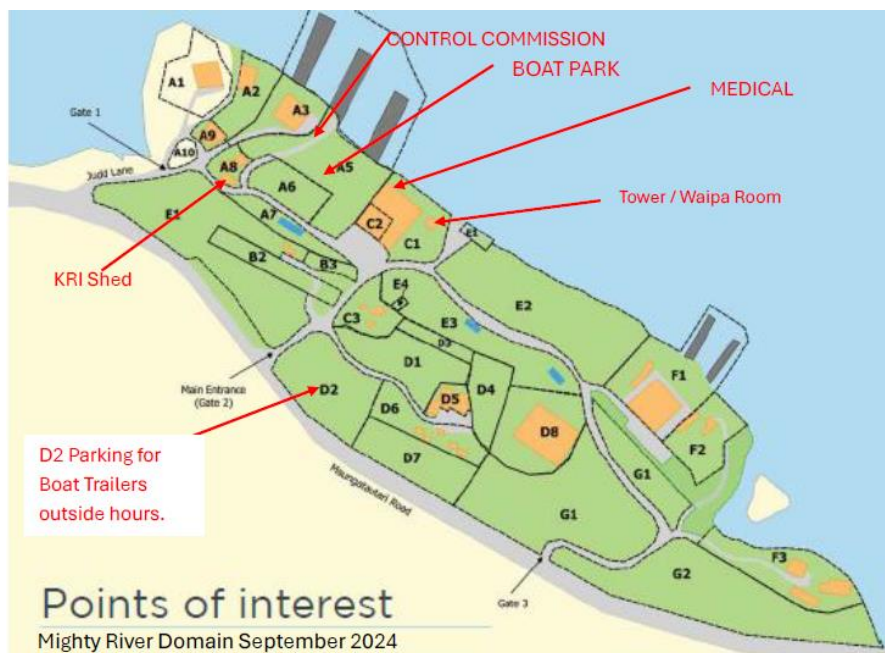
WHATSAPP GROUP

We have set up a WhatsApp Group for communicating during a regatta on issues that might be of interest to Coaches and Safety Officers (such as updates if a regatta is on hold). Please scan or click on the LINK below and join.

[WhatsApp Coaches and Safety Group LINK](#).



POINTS OF INTEREST



OPERATIONS CENTRE

For this regatta we will be operating out of the Karapiro Room. This room is directly above the Waipa Room (see map) access is via the steps on the Finish Tower side of the Don Rowlands centre.

TRAILER PARKING AND BOAT PARK ACCESS

The designated trailer parking plan will be uploaded onto the KRI website no later than Tuesday 10 December. Please contact boatpark@karapirorowing.com if you have any enquires. Please ensure you print off the map and give it to your trailer-towers, so they know where to park.

Trailers can arrive on site from **10am on Thursday 12 December**. A parking marshal will be available until 6pm to assist you with the location of your designated parking spot. Please encourage drivers to arrive during this time.

Any trailers arriving before 10am on Thursday or after 6pm Thursday slot must park in D2 (via Gate 2 on the right and first turn on the right, behind the Mighty River Domain offices, see map above). Trailers will then need to be relocated the following day to the correct allocated parking area.

Trailers need to be removed no later than 8pm on the final day of the regatta. Should this not be possible, please contact Mighty River Domain info@lakekarapiro.co.nz (CC: operations@karapirorowing.com) requesting permission to remain on site longer or arrive earlier.

Please note:

- Absolutely no car/tow vehicle parking is allowed in the Lower or Upper Campground Boat Park.
- Please ensure that no boats overhang (even by the slightest) into the road or onto the cycle path.
- Please do not place any boats on dumps in the road and/or on the pavement.
- Should space allow, you can erect a 3m x 3m gazebo immediately adjacent to your trailer. Please ensure that guy ropes or ergs do not restrict walkways nor encroach on your neighbours.
- If you are allocated a trailer park on the island of Judd Lane, you can erect a 3m x 3m gazebo on the embankment between the Upper Boat Park and Lower Boat Park areas.
- Please do not erect any tents under trees along Judd Lane (these are deemed unsafe).

During the regatta, the Boat Park is limited to competitors and coaches only. People may be asked to present their coach pass as confirmation. As coaches, please assist us in managing others in the boat park and should you notice parents/supporters from your club in the boat park, please ask them to leave.

Support Vehicle Pass

Each club will be issued with ONE support pass. This allows a vehicle, or equipment spares trailer to park in the upper part of Judd Lane, whereafter overflow parking is in D2, using Gate 2, on the right. Please display the pass in the vehicle window. The pass can be collected from the KRI Regatta Office. Please retain your pass between events.

SPECTATOR AND CLUB TENTS

Spectator tents can only be erected from midday on Thursday 12 December 2024. The Spectator Tent site allocation will be available on the KRI website from Tuesday 10 December.

Please note the following very important information:

- If you have gas present in your tent, you MUST have a fire extinguisher READILY available.
- Please ensure all the tent pegs are safely covered with an appropriate object to prevent injury.
- Please ensure no tent legs or guy ropes obstruct the emergency access paths or other tent sites.
- Please do not remove any bollards when accessing the spectator tent site with your vehicle and/or trailer. Use the entrance points already opened.
- Please ensure all electrical equipment and cords being used have been tagged and tested and electrical WOFs are current where applicable.
- Please pick up litter in your allocated tent site area and do not leave any broken chairs or other equipment.
- Removal of any litter or discarded items will be directly invoiced to the club.

In line with KRI's Waste Minimisation Policy and Waipa District Council's Zero Waste Policy, we request that spectator tents provide the necessary bins for use within the tent and that these are lined with a clear plastic bag. Various bins to sort into at the Sorting Station include waste, recycling (this is further sorted into cardboard & paper; plastic bottles; glass & tins) and food. This will enable quick delivery of your waste and recycling to the Sorting Station. Black bags arriving at the Sorting Station will need to be emptied and sorted into the correct bins accordingly. The Sorting Station is located on the main spectator embankment next to the first set of ablutions and will be open from 8am to the end of racing.

Please remember that this station is supervised by Volunteers. Please support them in distributing your waste responsibly.

Tent Servicing Pass

Each club that has booked a tent site will be issued with a Tent Servicing Pass. This pass allows vehicle access to the main embankment for the delivery of food and/or equipment for a **maximum of 20 minutes only**. After 20 minutes, the vehicle can be parked in the main public parking area by Gate 3. Please keep this ticket for the season.

***Access is restricted 30 minutes prior to the start of racing.
These rules are also applicable to the Upper Campground Area.***

PARKING

Parking will be as follows:

Mercury Land: Club Minivans and Coaches

Mercury Land is the piece of land between the dam road and Gate 1.

Gate 1/Judd Lane: Competitor Drop Off, boat trailers and parking for vehicles displaying a tow vehicle pass.

Gate 2: Support Vehicle Pass overflow parking, VIPS, Merchants and KRI Volunteers.

Gate 3: Public and overflow parking

Mobility Parking

Parking for people with disabilities and the elderly is via Gate 3, from which they will be directed by the parking attendants.

Parking Fees

The cost of parking is \$7. Please note that no cash will be accepted, only EFTPOS.

Prepaid Parking Ticket Books

Prepaid parking tickets can be purchased at the cost of \$6 per ticket at the KRI Regatta Office.

Coach Pass

Coach passes have been prepared for all coaches as listed on rowIT. They can be collected from the KRI Office. No passes will be issued on the day. Should they require a replacement card, this will be issued at the cost of \$5.

Competitor Drop-off

Competitor drop-off will be via Gate 1.

Please do not drop off or collect passengers along the side of Maungatautari Road or at any other entrances to the Domain.

SAFETY

You and your competitors' safety are our priority. Please ensure ALL participants are familiar with our requirements.

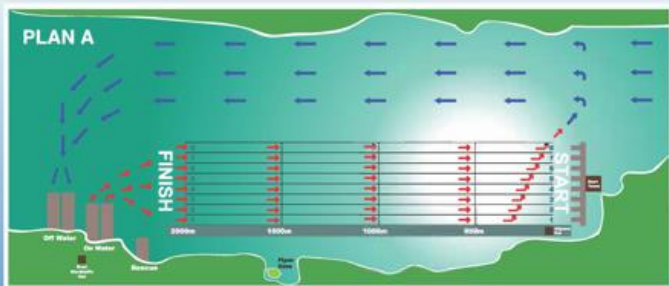
On Water Safety

Lake flow:

Lake Karāpiro is a public lake, and we share it with many other parties. There are two FLOW PATTERNS we must comply with:

When the Lake is **OPEN TO THE PUBLIC**, the flow pattern is:

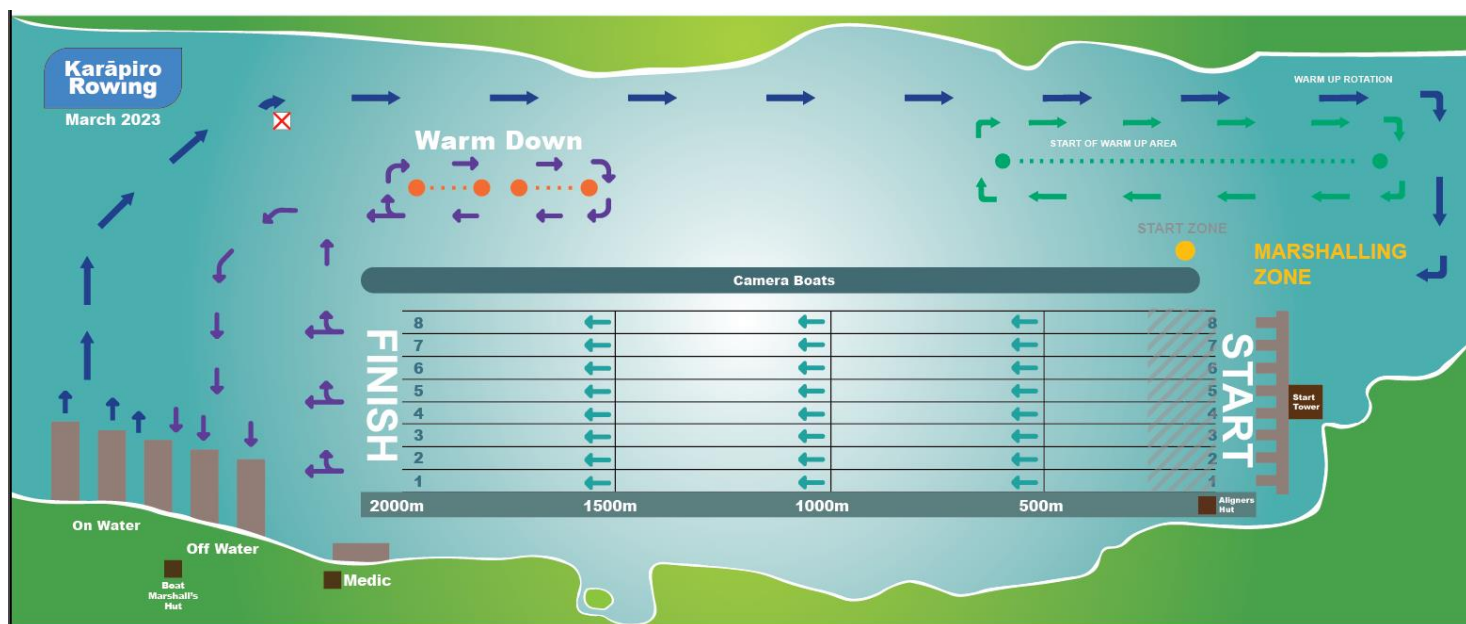
**NO LAKE CLOSURE
WITH OR WITHOUT
BUOYED LANES IN POSITION**



- IT IS UNLAWFUL TO UTILISE THE LANES IN A DOWNSTREAM DIRECTION AT ANY TIME (E.G. HEADING FROM THE START LINE TOWARDS THE FINISH LINE)
- IMAGINE THERE IS AN IMAGINARY LINE DOWN THE CENTRE OF THE LAKE. ALL VESSELS MUST KEEP TO THE STARBOARD (RIGHT) SIDE OF THE LAKE.
- USE PLAN A WHEN TRAINING OUTSIDE A LAKE CLOSURE.

When the Lake is booked by KRI, the Numbers Hut will be open and the Regatta Flags will be flown (RED=Lake closed, GREEN=Lake open). Any movement on the Lake will be supervised.

When the lake is **CLOSED** TO THE PUBLIC, the flow pattern is:



Please note: Practice starts are to be conducted in the warmup area and NOT the marshalling area.

This map can also be found on the back of the Numbers Hut. If you have any queries about flow rotations, see other users not complying with the flow rotations, or notice any safety issues of any kind, please contact the Chief Safety Officer (details listed below).

TRAINING

There will be supervised training available from **10am to 5pm on Thursday 12 December**. This is subject to KRI having enough volunteers to supervise training. Entities will need to provide coaches, adults or senior students to assist.

- Suitable clothing for the conditions
- Closed-in toe shoes (clogs permitted with heel strap up)
- Full briefings and equipment supplied.

For planning purposes, please email the Safety Officer (Greg) at safety@karapirorowing.com should you wish to train during these times. Please introduce yourself at the Numbers Hut to the Safety Officer from 9:30am.

COMPLIANCE

Please ensure boats are compliant in line with the [NZRA Rules of Racing 2023](#). If boats do not meet the minimum standard, they will not be allowed on the water until the identified problem has been resolved. Please support us in keeping everyone safe. **Crews will be asked to conduct safety checks on their own boats in the presence of a Licenced Race Official.**

Boat Marshal

There will be limited calling of races. Assume the Regatta is on time and be at the Start in good time for your race.

Cox Weigh In

Cox weigh in will be in the KRI Shed (formerly the Green Shed).

Coxswains are only required to weigh-in once for the regatta. Please remind them to keep their armbands on for the entirety of the event, or else they will be required to be fully weighed in again.

Coxswains are to weigh-in wearing a row suit or shorts and singlet/short-sleeved shirt combination without undergarments such as thermals.

Additional notable points:

Please use the test scale provided to test weights. This is located by the entrance. Weights will not be allowed to be test weighed/adjusted when weighing in.

Should there be a queue that might result in a late weigh-in, please attract the attention of one of the KRI volunteers.

Uniform

Rowers must row in the official colours of the entity they are entered to represent at the regatta.

Boat Weighing

Scales will be available to **test** weigh your boats in the KRI Shed (see map above).

MEDICAL WATCH /STAND DOWN

A Medical Stand Down Certificate is issued by the on-site medics for a competitor who is too ill or injured to be able to complete their next race. **This competitor is then not allowed on the water for the remainder of the regatta unless they have been cleared to row. They must be removed by their club from all their events by submitting medical (zero fee) scratchings and/or medical substitutions.**

A competitor who is medically substituted out of crews can be reinstated, but only once an independent registered medical practitioner assesses them as restored to health from the above illness/injury and written evidence of this is provided to Regatta Control (regattacontrol@karapirorowing.com).

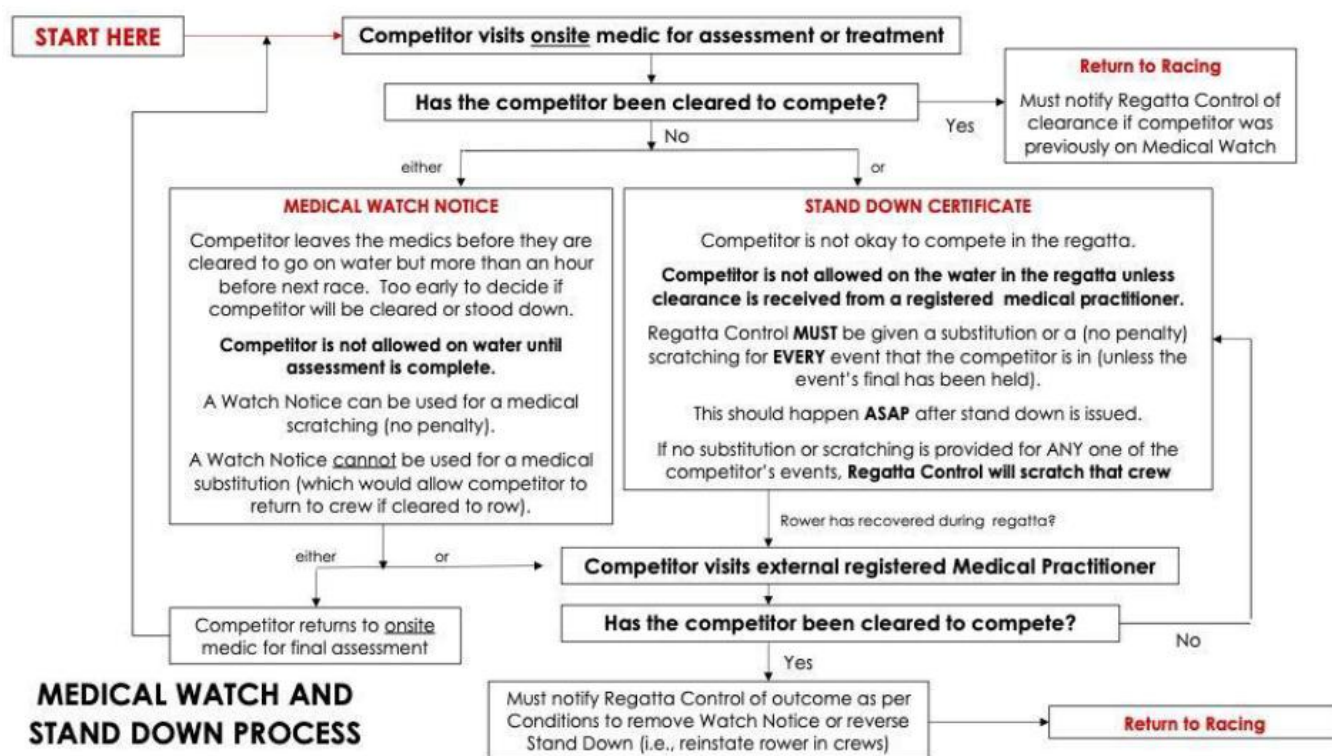
Guidelines on Medical Stand Down Certificate

- When a stand down medical certificate is issued by the on-site medics, the competitor is not allowed on the water again at the regatta.
- The competitor needs to be scratched or substituted out of all their remaining crews (though the substitutions can be reversed if a medical clearance is accepted by Regatta Control).
- Regatta Control will accept the medical stand down certificate as medical evidence of injury or illness allowing a medical substitution to be made to replace the crew member in their crews. It can also be used to support a medical (zero fee) scratching.

Medical Clearances

- There is provision for a competitor who has been granted a medical substitution out of crews to be reinstated into those crews.
- Reinstatement of a competitor requires medical evidence the competitor has been restored to health. It has already been accepted the competitor was recently too injured or unwell to compete, so a precautionary approach is taken to allow them back on the water.
- Medics are not on site to undertake such assessments. Medics will not certify a competitor has been restored to health.
 - Instead, competitors must be assessed by a registered medical practitioner with a relevant competence. The competitor must be assessed to have sufficiently restored to health from the injury or illness that warranted them being replaced in their crews. They will need to submit that assessment to Regatta Control.

The following flow chart illustrates the medical stand down and watch process.



COACHES' ROOM

The Sir Don Rowlands will be accessible for use by the Coaches.

CHECK CLEAN DRY

KRI will have a wash station set up outside the KRI Shed; however, we encourage clubs to bring along their own hose pipes which can be connected to any of the Mighty River Domain taps. It is also suggested that you keep a container with the bleach solution in your trailer for absorbent materials to soak in during your travels home. A separate email will be distributed in this regard.

REGATTA CONDITIONS, PENALTIES AND FEES

We request that all coaches review the Regatta Conditions, via this [LINK](#).

SOME FRIENDLY REMINDERS

- The dam road will be closed for the season.
- KRI regattas are "Wheels free": no scooters, roller skates or bikes to be used recreationally on the Domain
- No drones are allowed.
- The entire site is non-smoking (this includes vaping).
- No overnight camping in campervans, unless you have a booking with the Domain office.
- No dogs are permitted on the site. There will be a \$300 fine issued by the Waipa District Council if this is not adhered to.
- Mighty River Domain is an alcohol-free venue for ALL event dates listed on the event calendar at www.lakekarapiro.co.nz. No alcohol to be consumed on the embankment during rowing regattas.

VOLUNTEERS

FACT: It takes 64 volunteers to get a single boat down the course, irrespective of the regatta size. We always need more volunteers in roles such as the following:

- Boat driving and Safety Boat spotting
- Coxswain weigh in
- Marshal Hut
- Office based duties, e.g., selling of day sheets or programmes, taking scratchings, etc.
- Are you a numbers and details person? Then there are roles in the tower on the judges' floor that would be perfect for you!
- Lunch distribution for volunteers

Please **CLICK** the [LINK](#) or come and visit us in the Karapiro Room (access via steps/ramp next to the Tower)

CONTACT DETAILS

Area	Contact Person	Email
Regatta Control (entries, regatta conditions, scratchings, crew changes, race scheduling, and pre-regatta enquiries such as race conditions)	Andrew Carr-Smith	regattacontrol@karapirorowing.com
Volunteers	Lyn Allen	volunteers@karapirorowing.com 020 4124 0771
Operations Manager	Carol Howard	operations@karapirorowing.com 027 506 6544
KRI Safety Officer	Greg Liddy	safety@karapirorowing.com 027 336 0873
KRI Boat Park Manager	David Haydock	boatpark@karapirorowing.com 021 810 182

We look forward to a great regatta ahead.

Regards,
KRI Regatta Committee

Visiting Cambridge?

Please support some of our local sponsors...



FreshChoice Leamington

Service options: Offers same-day or pre-order delivery to the Lake (email at

grocery@fcl.net.nz)

Phone: 07 823 7144

Address: 46 Burns Street, Leamington, Cambridge 3432

Hours: 7am · 9 pm



Onyx Cambridge

Phone: +64 7 827 7740

Address: 70 Alpha Street Cambridge

Reservations

Please note: Kitchen is closed from 2.30pm to 5:30pm



Kebabelicious

Delicious Turkish food and Kebabs for dine-in, pickup or delivery.

Address: 64C Victoria Street, Leamington, Cambridge

Phone: 07 827 6362



Mitre 10 Mega Cambridge

For all your tools and spares

Address: 1 Oliver Street, Cambridge 3434