

18<sup>th</sup> March 2025

## SECONDARY SCHOOLS ROWING CHAMPIONSHIPS

### IMPORTANT INFORMATION

**PLEASE ENSURE YOU SHARE THIS INFORMATION WITH TEAM MANAGERS, COACHES, ADULT SAFETY OFFICERS, PARENTS AND SUPPORTERS.**

This notice contains important information on attending the New Zealand Secondary Schools Rowing Championships that we strongly recommend you read.

### REGATTA INFORMATION AND SAFETY BRIEFING

A pre-regatta safety briefing will be held on **Sunday 23<sup>rd</sup> March 2025 at 4.00pm in the Don Rowlands Centre**. This will precede the NZSSRA AGM at 5.00pm

If the safety officer recorded in rowIT becomes unable to attend the safety briefing, the entity must update the declaration form on rowIT and notify KRI of an alternative safety officer by email to [safety@karapirorowing.com](mailto:safety@karapirorowing.com) prior to the start of the regatta. The appointed safety officer as above must attend the safety briefing and must fulfil the safety officer's obligations under the Rules for the duration of the regatta. **Please note that the Safety Officer must be present at the regatta.**

**Please be on time. Entering the meeting will be prohibited from 4.05pm.** Remember that it is mandatory to attend the Safety Briefing. Schools that have not been briefed with the safety provisions will not be permitted to take part in the regatta. Any amendments to the information provided in this document will be highlighted during the Safety Briefing.

### WHATSAPP GROUP

We have set up a WhatsApp Group for communicating during a regatta on issues that might be of interest to Coaches and Safety Officers (such as updates if a regatta is on hold). Please scan or click on the LINK below and join.

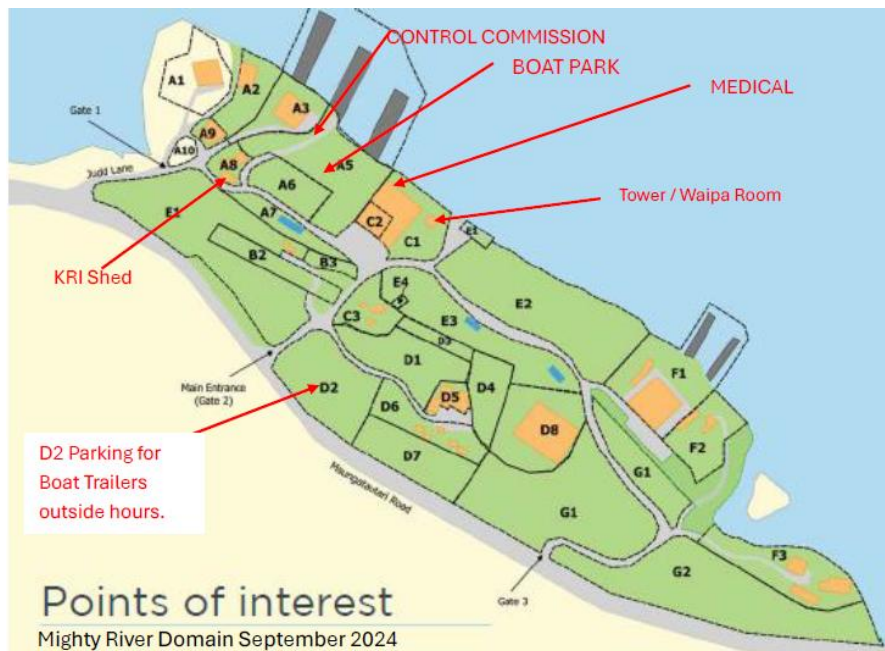
[WhatsApp](#)  
[Coaches and Safety Group](#)  
[LINK](#)



### REGATTA CONDITIONS, PENALTIES AND FEES

We request that all coaches review the Regatta Conditions, via this [LINK](#)

## POINTS OF INTEREST



## OPERATIONS CENTRE

For this regatta we will be operating out of the Karāpiro Room (Monday – Wednesday) and the Waipa Room (Thursday – Saturday). The Karāpiro room is directly above the Waipa Room (see map) and access is via the steps on the Finish Tower side of the Don Rowlands Centre.

## TRAILER PARKING AND BOAT PARK ACCESS

The designated trailer parking plan will be uploaded onto the KRI website no later than Tuesday 18<sup>th</sup> March 2025. Please contact [boatpark@karapirorowing.com](mailto:boatpark@karapirorowing.com) if you have any enquires. Please ensure you print off the map and give it to your trailer-towers, so they know where to park.

Trailers can arrive on site from **8am on Thursday 20<sup>th</sup> March** A parking marshal will be available until 6pm to assist you with the location of your designated parking spot. Please encourage drivers to arrive during this time.

Any trailers arriving before 8am or after 6pm on Thursday 20<sup>th</sup> March must park in D2 (via Gate 2 on the right and first turn on the right, behind the Mighty River Domain offices, see map above), after requesting permission from Mighty River Domain [info@lakekarapiro.co.nz](mailto:info@lakekarapiro.co.nz). (cc: [operations@karapirorowing.com](mailto:operations@karapirorowing.com)) Trailers will then need to be relocated the following day to the correct allocated parking area.

**Boat Trailers are not allowed to be kept in D2 while the Regatta is underway. They MUST be moved to their allocated parking spot.**

Trailers need to be removed no later than 8pm on the final day of the regatta. Should this not be possible, please contact Mighty River Domain [info@lakekarapiro.co.nz](mailto:info@lakekarapiro.co.nz) (cc: [operations@karapirorowing.com](mailto:operations@karapirorowing.com)) requesting permission to remain on site longer or arrive earlier.

## Very important boat park information:

- Absolutely no car/tow vehicle parking is allowed in the Lower or Upper Campground Boat Park.
- Ensure that no boats overhang (even by the slightest) into the road or onto the cycle path.
- Do not place any boats on dumps in the road and/or on the pavement.
- Please ensure you bring and use chocks for your trailer.
- Should space allow, you can erect a 3m x 3m gazebo immediately adjacent to your trailer. Ensure that guy ropes or ergs do not restrict walkways nor encroach on your neighbours.
- If you are allocated a trailer park on the island of Judd Lane, you can erect a 3m x 3m gazebo on the embankment between the Upper Boat Park and Lower Boat Park areas.
- Do not erect any tents under trees along Judd Lane (these are deemed unsafe).

**During the regatta, the Boat Park is limited to competitors and coaches only. People may be asked to present their coach pass as confirmation. As coaches, please assist us in managing others in the boat park and should you notice parents/supporters from your school in the boat park, please ask them to leave.**

## Support Vehicle Pass

Each school will be issued with ONE support pass. This allows a vehicle, or equipment spares trailer to park in the upper part of Judd Lane, whereafter overflow parking is in D2, using Gate 2, on the right. Please display the pass in the vehicle window. The pass can be collected from the KRI Regatta Office. Please retain your pass for the duration of the regatta.

## SPECTATOR AND SCHOOL TENTS

Chillers to please be in place by **9:00am Saturday 22<sup>nd</sup> March**. These are to be within your allocated site and not on the road!

Spectator tents can only be erected from **12:00 Saturday 22<sup>nd</sup> March**. The Spectator Tent site allocation will be available on the KRI website from **Tuesday 18th March**.

## Very important tent information:

- If you have gas present in your tent, you **MUST** have a fire extinguisher **READILY** available.
- Please ensure all the tent pegs are safely covered with an appropriate object to prevent injury.
- Please ensure no tent legs or guy ropes obstruct the emergency access paths or other tent sites.
- Please do not remove any bollards when accessing the spectator tent site with your vehicle and/or trailer. Use the entrance points already opened.
- Please ensure all electrical equipment and cords being used have been tagged and tested and electrical WOFs are current where applicable.
- Please pick up litter in your allocated tent site area and do not leave any broken chairs or other equipment.
- Removal of any litter or discarded items will be directly invoiced to the club.

In line with KRI's Waste Minimisation Policy and Waipa District Council's Zero Waste Policy, we request that spectator tents provide the necessary bins for use within the tent and that these are lined with a clear plastic bag. Various bins to sort into at the Sorting Station include waste, recycling (this is further sorted into cardboard & paper; plastic bottles; glass & tins) and food. This will enable quick delivery of your waste and recycling to the Sorting Station. Only transparent bags will be accepted, these must be sorted into each type of recycling. The Sorting Station is located on the main spectator embankment next to the ablutions and will be open from 8am to the end of racing.

**Please remember that this station is supervised by Volunteers.  
Please support them in distributing your waste responsibly.  
Please leave only footprints when you leave the site.**

## Tent Servicing Pass

Each school that has booked a tent site will be issued with a Tent Servicing Pass. This pass allows vehicle access to the main embankment for the delivery of food and/or equipment for a **maximum of 20 minutes only**. After 20 minutes, the vehicle can be parked in the main public parking area by Gate 3. Please keep this ticket for the duration of the regatta.

**Access is restricted 30 minutes prior to the start of racing until the end of racing.  
These rules are also applicable to the Upper Campground Area.**

**Please note that we will have a strict NO vehicle movement on the Spectator Embankment going forward. Should you wish to collect your chiller trailers and equipment prior to the end of racing you will be required to obtain permission and have two walkers escorting the vehicle along the spectator embankment.**

## PARKING

Parking will be as follows:

- **Mercury Land:** School Minivans and Coaches  
(Mercury Land is the piece of land between the Hydro Road and Gate 1)
- **Gate 1/Judd Lane:** Competitor Drop Off, boat trailers and parking for vehicles displaying a tow vehicle pass
- **Gate 2:** Support Vehicle Pass overflow parking, big Busses, VIPS, Merchants and KRI Volunteers
- **Gate 3:** Public and overflow parking
- **Overflow Parking:** Should overflow parking be required (most presumably on Friday and Saturday), this is located opposite the Berry Box Ice Cream Shop. Prepare adequately to allow time to walk to the Lake (+/- 20 minutes). Should you wish, you can make use of the Drop off Zone for passengers at Gate 1 before parking the vehicle.

## Mobility Parking

Parking for people with disabilities and the elderly is via Gate 3, from which they will be directed by the parking attendants.

**Please note that they will no longer be able to park along the spectator embankment. Transportation will be available from the assisted transportation waiting area.**

## Parking Fees

The cost of parking is \$7. Please note that no cash will be accepted, only EFTPOS.

## Prepaid Parking Ticket Books

Prepaid parking tickets can be purchased at the cost of \$6 per ticket at the KRI Regatta Office.

## Coach Pass

Coach passes have been prepared for all coaches as listed on rowIT. They can be collected from the KRI Office. No passes will be issued on the day. Should a coach require a replacement card, this will be issued at the cost of \$5.

## Competitor Drop-off

**Competitor drop-off will be via Judd Lane Gate 1. Please do not drop off or collect passengers along the side of Maungatautari Road or at any other entrances to the Domain.**

## COACHES' ROOM

The half of the Sir Don Rowlands room facing the Lake will be accessible for use by the Coaches. Please use bins provided for your rubbish.

## ATHLETE WARMUP / WARM DOWN / CHILL AND STUDY AREA

The area in the Sir Don Rowlands room facing the carpark will have ergs for warm up and cool down, a chill area, a study area with free Wi-Fi and cell phone charging stations.

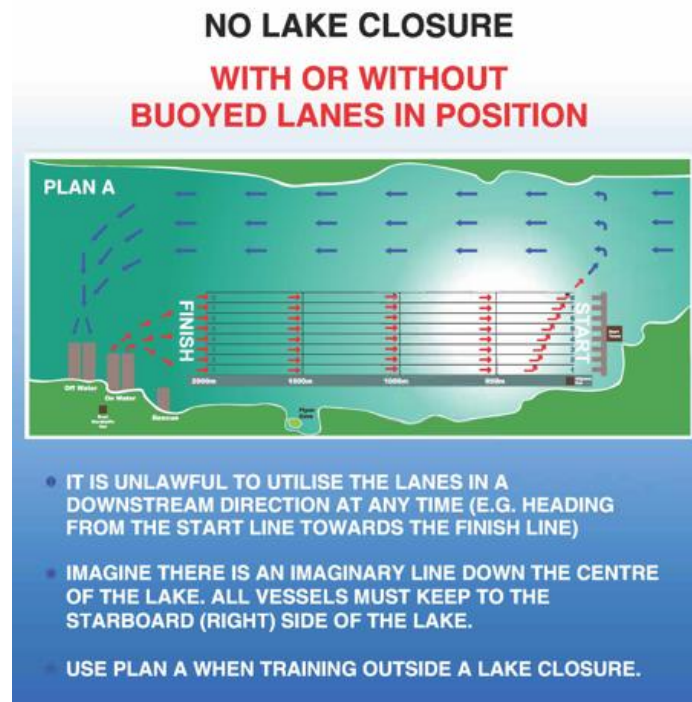
## SAFETY

You and your competitors' safety are our priority. Please ensure ALL participants are familiar with our requirements.

## ON WATER TRAFFIC FLOW

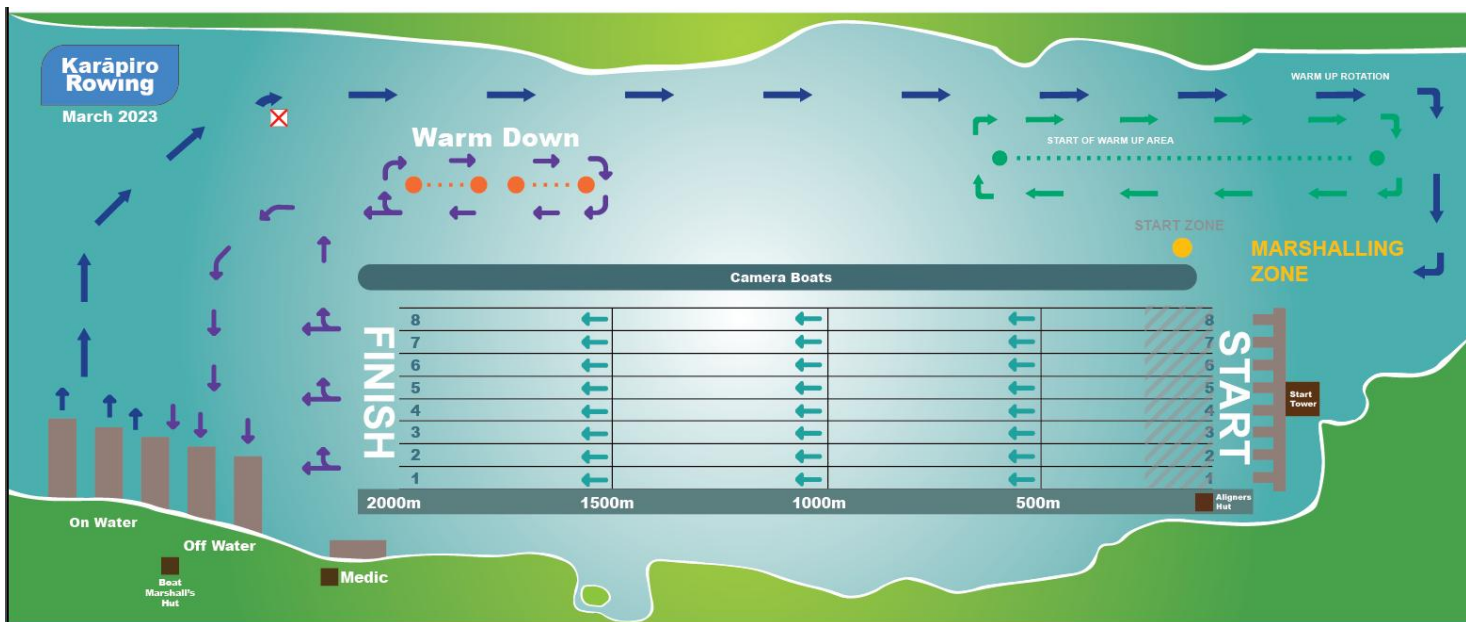
Lake Karāpiro is a public lake, and we share it with many other parties. There are two FLOW PATTERNS that we must comply with:

1. When the Lake is **OPEN** TO THE PUBLIC, the flow pattern is:



When the Lake is booked by KRI, the Numbers Hut will be open and the Regatta Flags will be flown (RED=Lake closed, GREEN=Lake open). Any movement on the Lake will be supervised.

2. When the lake is **CLOSED** TO THE PUBLIC, the flow pattern is:



Please note: Practice starts are to be conducted in the warmup area and NOT the marshalling area.

This map can also be found on the back of the Numbers Hut. If you have any queries about flow rotations, see other users not complying with the flow rotations, or notice any safety issues of any kind, please contact the Chief Safety Officer (details listed below).

## TRAINING

### Pre-Event Arrival and Training:

- Rowing NZ has booked the Lake for Trials on the following days:

Monday 17<sup>th</sup> March – Thursday 20<sup>th</sup> March 0700-1700

If you wish to train during these times you are required to contact the KRI Safety Officer for instructions and availability.

KRI Umpire Boats are available for hire at \$40 per half day.

**The Lake will be using the Regatta Rotation or Lake closed to Public during the above times.**

### Supervised Training:

**Friday 21<sup>st</sup> March:** Training will be from 10:00 – 17:00.

**Saturday 22<sup>nd</sup> March:** Training will be from 10:00-17:00

**Sunday 23<sup>rd</sup> March:** Training will be from 1000-1200 and 1400-1700 (to allow attendance at the Parade)

This training is subject to KRI having enough volunteers to supervise training. Schools will need to provide coaches, adults or senior students to assist.

- Suitable clothing for the conditions must be worn
- Closed-in toe shoes (clogs permitted with heel strap up, no gum boots) are required
- Full briefings and equipment supplied.

For planning purposes, please email the Safety Officer (Greg) at [safety@karapiorowing.com](mailto:safety@karapiorowing.com) should you wish to train during these times. Please introduce yourself to the Safety Officer at the Numbers Hut from 9:30am.

To satisfy NZSSRA Safety Code 11B, a WhatsApp or text to the Chief Safety Officer will suffice of notification of what boats are going on water for training **and** when they return.



## RULES:

This regatta is run under the [NZSSRA Rules of Racing](#), which have slight variations to the NZRA Rules of Racing.

Please note in particular:

- a. Safety Code 11A: Training before and after a regatta
- b. Safety Code 11B: Notification by Coaches during Training.
- c. NZSSRA Rule 9.2: Outside assistance.
- d. NZSSRA 21.7: Damage in the Start Zone.

## COMPLIANCE

Please ensure boats are compliant in line with the [NZSSRA Rules of Racing](#). If boats do not meet the minimum standard, they will not be allowed on the water until the identified problem has been resolved. Please support us in keeping everyone safe. **Crews will be asked to conduct safety checks on their own boats in the presence of a Licenced Race Official.**

## Boat Marshal

**There will be limited calling of races. Assume the Regatta is on time and be at the Start in good time for your race.**

## Cox Weigh-In

Cox weigh-in will be in the KRI Shed (formerly the Green Shed). Coxswains are to weigh in wearing a row suit or shorts and singlet/short-sleeved shirt combination without undergarments such as thermals.

**Coxswains shall weigh** in pursuant to Rule 12.5 of the [NZSSRA Rules](#) (i.e., not less than one hour and not more than two hours before their first race **on each day of competition**).

Additional notable points:

- Please use the test scale provided to test weights. This is located by the entrance. Weights will not be allowed to be test weighed/adjusted when weighing in.
- Should there be a queue that might result in a late weigh-in, please attract the attention of one of the KRI volunteers.

## Boat Weighing

There will be boat weighing at this regatta in the KRI Shed. Please test-weigh boats prior to the start of the regatta. Test weigh in will be open from 8am on Saturday 22<sup>nd</sup> March 2025. Random selection of boat weighing will start Monday morning.

## Uniform

Rowers must row in the official colours of the school.

## Electronic Devices

The Organising Committees for Maadi would like to draw the attention of all entrants to Rule 4.3 of the NZSSRA Rules: "No Electronic Equipment that enables communication from a person not in the Boat is permitted."

Most importantly, please note that the penalty for a breach of this rule is clearly spelled out in the rule: **DISQUALIFICATION of the SCHOOL.**

We all wish to avoid the above scenario, so please ensure that your crews are aware of the rule and do not have in the boat or on their person ANY equipment capable of receiving communication from a source external to the boat. To avoid any possible doubt, we suggest you consider minimising the carrying of any equipment that is not strictly necessary for the crew's race

## CEREMONIAL

Crews who qualify for a medal must row directly to the Boat Park pontoons, return their boat to the Boat Park and walk over to the Ceremonial area immediately. The presentation will take place as soon as possible after the race. KRI will endeavour to provide a chaperone to meet the eligible crew/s at the pontoons to escort them to the medal dais. Crews that are dawdling will not be waited for.

## MEDICAL WATCH /STAND DOWN

A Medical Stand Down Certificate is issued by the on-site medics for a competitor who is too ill or injured to be able to complete their next race. **This competitor is then not allowed on the water for the remainder of the regatta unless they have been cleared to row. They must be removed by their club from all their events by submitting medical (zero fee) scratchings and/or medical substitutions.**

A competitor who is medically substituted out of crews can be reinstated, but only once an independent registered medical practitioner assesses them as restored to health from the above illness/injury and written evidence of this is provided to Regatta Control ([regattacontrol@karapirorowing.com](mailto:regattacontrol@karapirorowing.com)).

## Guidelines on Medical Stand Down Certificate

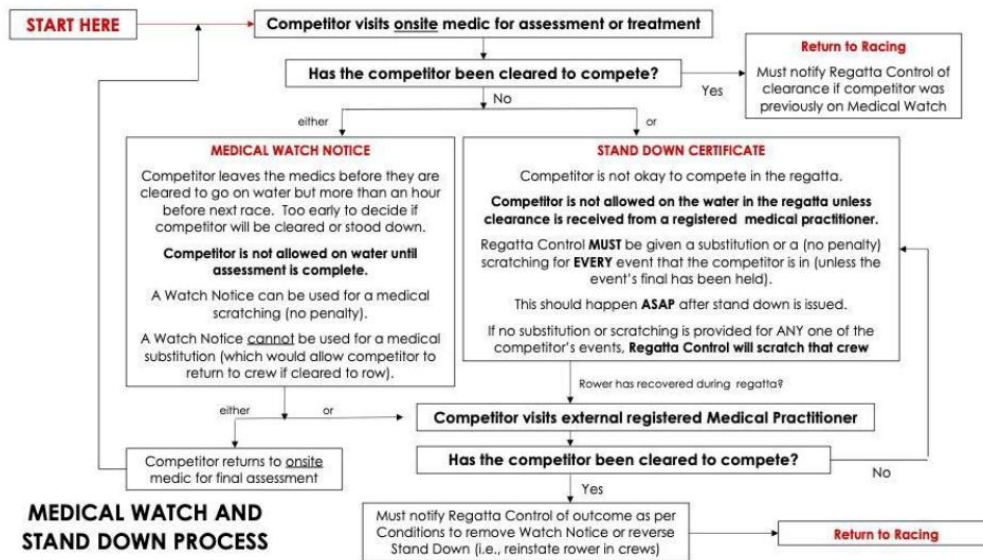
- When a stand down medical certificate is issued by the on-site medics, the competitor is not allowed on the water again at the regatta.
- The competitor needs to be scratched or substituted out of all their remaining crews (though the substitutions can be reversed if a medical clearance is accepted by Regatta Control).
- Regatta Control will accept the medical stand down certificate as medical evidence of injury or illness allowing a medical substitution to be made to replace the crew member in their crews. It can also be used to support a medical (zero fee) scratching.

## Medical Clearances

- There is provision for a competitor who has been granted a medical substitution out of crews to be reinstated into those crews.
- Reinstatement of a competitor requires medical evidence the competitor has been restored to health. It has already been accepted the competitor was recently too injured or unwell to compete, so a precautionary approach is taken to allow them back on the water.
- Medics are not on site to undertake such assessments. Medics will not certify a competitor has been restored to health.
  - Instead, competitors must be assessed by a registered medical practitioner with a relevant competence. The competitor must be assessed to have sufficiently restored to health from the injury or illness that warranted them being replaced in their crews. They will need to submit that assessment to Regatta Control.

**The following flow chart illustrates the medical stand down and watch process.**





## CHECK CLEAN DRY

KRI will have a various wash stations set up between the Upper and Lower Campground. It is also suggested that you keep a container with the bleach solution in your trailer for absorbent materials to soak in during your travels home. A separate email will be distributed in this regard.

All boat must be washed before arrival and departure. On departure ALL boats will be washed in the presence of an MPI Ambassador and tagged before departure is allowed.

## TROPHIES

Please return Maadi Trophies to the KRI regatta office as soon as possible.

## LIVESTREAMING:

- There will be Live streaming, throughout the event available via RowingHub
- There will be a TV outside the tower & in the spectator tent to view coverage
- There will be an RNZ/KRI drone present. No other drones allowed.

## TRANSPORT:

Please note the following closures for your trip to Lake Karāpiro:

- Putaruru to Lichfield will be CLOSED until 28<sup>th</sup> March
- Tauharau to Atiamuri CLOSED till 3<sup>rd</sup> April.
- Karāpiro Dam Road CLOSED until August.
- Tamhere to Hydro Road (Karapiro road works 25<sup>th</sup> -31<sup>st</sup> March

### SUGGEST:

- FROM THE EAST, come via Putaruru / Arapuni / Te Awamutu.
- FROM THE SOUTH, come via Taumarunui / Te Kuiti / Te Awamutu.
- Watch for updates from NZTA on possible Tamhere/ Karapiro closure 25<sup>th</sup>-31<sup>st</sup> March 2025.

## SOME FRIENDLY REMINDERS

- The dam/Hydro Road will be closed for the season.
- KRI regattas are “Wheels free”: no scooters, roller skates or bikes to be used recreationally on the Domain
- No drones are allowed.
- The entire site is non-smoking (this includes vaping).

- No overnight camping in campervans, unless you have a booking with the Domain office.
- No dogs are permitted on the site. There will be a \$300 fine issued by the Waipa District Council if this is not adhered to.
- Mighty River Domain is an alcohol-free venue for ALL event dates listed on the event calendar at [www.lakekarapiro.co.nz](http://www.lakekarapiro.co.nz). **No alcohol to be consumed on the embankment during rowing regattas.**

## VOLUNTEERS

**FACT:** It takes 64 volunteers to get a single boat down the course, irrespective of the regatta size. We always need more volunteers in roles such as the following:

- Boat driving and Safety Boat spotting
- Coxswain weigh-in
- Marshal Hut
- Office based duties, e.g., selling day sheets or programmes, taking scratchings, etc.
- Are you a numbers and details person? Then there are roles in the tower on the judges' floor that would be perfect for you!
- Lunch distribution for volunteers

Please **CLICK** the [LINK](#) or come and visit us in the Karāpiro Room (access via steps/ramp next to the Finish Tower).

## CONTACT DETAILS

Area	Contact Person	Email
Regatta Control (entries, regatta conditions, scratchings, crew changes, race scheduling, and pre-regatta enquiries such as race conditions)	Andrew Carr-Smith & Tricia Balle	<a href="mailto:regattacontrol@karapirorowing.com">regattacontrol@karapirorowing.com</a>
Volunteers	Lyn Allen	<a href="mailto:volunteers@karapirorowing.com">volunteers@karapirorowing.com</a> 020 4124 0771
Operations Manager	Carol Howard	<a href="mailto:operations@karapirorowing.com">operations@karapirorowing.com</a> 027 506 6544
KRI Safety Officer	Greg Liddy	<a href="mailto:safety@karapirorowing.com">safety@karapirorowing.com</a> 027 336 0873
KRI Boat Park Manager	David Haydock	<a href="mailto:boatpark@karapirorowing.com">boatpark@karapirorowing.com</a> 021 810 182

We look forward to a great regatta.

Regards,

**KRI Regatta Committee**

**Visiting Cambridge?**  
**Please support some of our local sponsors...**



**FreshChoice Leamington**

**Service options:** Offers same-day or pre-order delivery to the Lake (email at

[grocery@fcl.net.nz](mailto:grocery@fcl.net.nz))

Phone: 07 823 7144

Address: 46 Burns Street, Leamington, Cambridge 3432

Hours: 7am · 9 pm



**Onyx Cambridge**

Phone: +64 7 827 7740

Address: 70 Alpha Street Cambridge

Reservations

*Please note:* Kitchen is closed from 2.30pm to 5:30pm



**Kebabelicious**

Delicious Turkish food and Kebabs for dine-in, pickup or delivery.

Address: 64C Victoria Street, Leamington, Cambridge

Phone: 07 827 6362



**Mitre 10 Mega Cambridge**

For all your tools and spares

Address: 1 Oliver Street, Cambridge 3434